

ASSOCIATION OF REGION THREE

FESTIVAL HANDBOOK SUPPLEMENT

This Festival Handbook Supplement is subject to the AACT Festival Handbook which will prevail.

SELECTON OF SITE OF REGION FESTIVAL

- A. The location of Festivals of the Association of Region Three will be rotated among the five states in accordance with the schedule adopted by the Association Board of Directors. The Board has the authority under the By-Laws to make final determination of the Festival location. The rotation schedule is:
1. Calendar years ending in "1": Ohio
 2. Calendar years ending in "3": Wisconsin
 3. Calendar years ending in "5": Michigan
 4. Calendar years ending in "7": Illinois
 5. Calendar years ending in "9": Indiana
- B. The selection is intended to be made by the Board of Directors one year prior to the Festival.
- C. Theatre groups interested in hosting Region Festivals may submit bids through their state association or directly to the Board of Directors

THE FESTIVAL HOST SHALL PROVIDE:

- A. Evidence of liability protection for the Association, its officers and directors for the period of the Festival. This may be by having the Association named as an additional insured on the policy of the Host theatre group, or by having the insurer of the Host theatre group issue a hold-harmless agreement under their policy.
- B. Space and time that is not in conflict with other Festival events for the Board of Directors of the Association to hold an open meeting during the Festival.
- C. Liaison with the Board during the planning of the Festival.
- D. A reduced registration fee to all cast members, directors, and 4 crew members for each participating company

PARTICIPATING GROUP REQUIREMENTS:

- A. Participating groups must show proof of permission to use for any music in their production. This is in addition to the AACT Affidavit of Company Compliance.

SCHEDULE OF PRODUCTIONS

- A. The performance order for a festival will be determined by random drawing. This drawing will take place at the prior Regional Festival with a slot being drawn for each possible festival entry.

States that send two performances to the Regional Festival will determine which production will be “Show 1” and which production will be “Show 2” by the flip of a coin.

- B. When there is an additional entry from one state, it will precede all other entries. If there is an additional entry from a second state, it will come after the scheduled first state entry. A third additional entry will be placed after the regularly scheduled second state entry, and so on.

AWARDS

The Association of Region Three will present a traveling trophy to the company chosen to represent the Region at the AACT Festival. Additionally, the Host will present appropriate trophies for Outstanding Performances of actors in Leading Roles, In Supporting Roles, and for Outstanding Directing. Additional awards may be at the discretion of the Host and the adjudicators.

RECORDS

- A. The Host will maintain and give to the Board after the Festival record copies of mailings made, of budget, of committee organization and other items which can be instructive to future Festival Hosts.
- B. An Association Festival Notebook will be kept by the Association to be presented to each successive Host for reference of prior Festival activities.

Approved	April 21, 2001
Amended	February 25, 2006
Amended	May 1, 2011